

Ridgemont Local School District



Sally Henrick, Superintendent

Melissa Pollom, Treasurer

POSTING

Position Open: The Ridgemont Local School District is accepting applications for the following position for the 2022-2023 school year:

Position: **Title I Teacher**

Ridgemont is looking for someone who is passionate about the following beliefs:

- the learning experience should be centered on student voice, passion, and ownership.*
- collaboration among partners empowers, challenges, supports, guides, and makes us unafraid to innovate.*
- in the freedom to fail and grow as we explore new ways to think and do.*
- service is our tool to instill a productive connection with community and meaningful life experiences for our staff and students.*
- rigorous academics are foundational to collaboration, innovation, and service which cause us to explore boundaries and redefine them.*
- our staff and students bring value to the world and should always be treated with the highest integrity*

Qualifications: Valid Driver's License
B.C.I. Background Check
State of Ohio Teacher License in one of the following areas:
P-3 Early Childhood
P-5 Primary
K-8 General
P-12 Reading Endorsement

District: Ridgemont Local School District -
Ridgemont Board of Education seeks qualified candidates to assume teaching and student supervision responsibilities.

Apply to: Ms. Sally Henrick, Superintendent
sally.henrick@ridgemont.k12.oh.us

Application
Deadline: Until Filled

Ridgemoat Local School District



Sally Henrick, Superintendent

Melissa Pollom, Treasurer

RIDGEMONT LOCAL SCHOOL DISTRICT JOB DESCRIPTION

Title: TITLE I TEACHER **File 307**

Reports to: Assigned administrator/supervisor

Job Objective: Plans, implements and assesses student learning experiences.

Minimum · Valid state department of education license/certificate as determined at the time of appointment.

Qualifications:

- Adheres to the *Licensure Code of Professional Conduct for Ohio Educators*.
- Anticipates time constraints. Manages tasks efficiently to meet deadlines.
- Complies with drug-free workplace rules, board policies and administrative guidelines/procedures.
- Embodies high ethical standards/integrity. Accepts personal responsibility for decisions/conduct.
- Exhibits consistent, impartial and resourceful decision-making skills. Interprets information accurately. Evaluates options thoroughly. Develops reasonable solutions to resolve issues.
- Maintains a record free of criminal violations that would prohibit public school employment.
- Meets all mandated health screening requirements.

NOTE: The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District.

Essential Functions

1. Assists in coordinating school-based Title I programs, professional development, including staff scheduling, student selections, progress monitoring, and parent programming. Also serves as a literacy coach to teachers.

- Communicates with classroom teachers, principal, and staff to determine needs and suggested improvements and then to implement appropriate changes in the program.
- Serves as a resource person for the staff, teachers, and parents in the selection of instructional supplies, materials, and equipment for eligible Title I students.
- Meets regularly with Title teachers to plan, evaluate, and discuss the needs of Title I program.
- Helps coordinate and attend all parent activities, including the required annual meetings, annual reviews, and parent workshops.
- Work directly with teachers in school to provide classroom demonstrations in rigorous standards based teaching.
- Model research-based instructional approaches and collaborate with the teacher to determine those approaches that best meet the students' needs.
- Provide collaborative and one-on-one instructional coaching and will facilitate teacher inquiry and related professional development.
- Assist teachers in use of assessment data to guide and differentiate instruction.

Ridgemoat Local School District



Sally Henrick, Superintendent

Melissa Pollom, Treasurer

- Lead data sessions that look at both formative and summative assessment results and suggest and monitor intervention strategies and materials for struggling students.
- Focus on enhancing teachers' abilities to provide instruction that builds students' literacy skills, is academically rigorous, addresses the curriculum standards and enhances students' engagement and ownership of their learning.
- Performs such other tasks and assumes such other responsibilities as the building principal or Superintendent.
- Ensures that student lists and teaching materials are readily available for substitutes.

2. Exemplifies professionalism and fosters goodwill to enhance the district's public image.

- Contributes to an effective and positive work/learning environment. Completes all assigned duties.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Encourages community participation in school-sponsored activities.
- Helps students understand/embrace ethical conduct and democratic values.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Maintains an acceptable attendance record and is punctual.
- Pursues the continuous advancement of academic standards.
- Respects privacy and maintains the confidentiality of privileged information.
- Strives to develop rapport and serve as a positive role model for others.

3. Maintains open/effective communications. Serves as an information resource.

- Actively participates in staff meetings, conferences and other required school activities.
- Prepares/maintains accurate records. Submits required paperwork on time.
- Provides prompt notification of personal delays or absences.
- Refers district policy interpretation questions to an appropriate administrator.
- Uses active listening and problem-solving techniques to resolve questions/concerns tactfully.
- Uses diplomacy/self-control when dealing with other individuals. Respects diversity.

4. Pursues opportunities to enhance professional performance.

- Keeps current with advances in technology associated with work assignments.
- Maintains applicable credentials. Complies with all state licensure requirements.
- Works toward mastery of individualized development/performance goals as directed.

5. Takes precautions to ensure safety. Helps manage/eliminate risks.

- Intervenes to prevent/stop bullying and inappropriate student behavior.
- Provides appropriate supervision. Implements effective pupil management procedures. Upholds the student conduct code. Maintains high expectations for acceptable student behavior.
- Reports suspected child abuse/neglect to civil authorities as required by law.
- Watches for situations that may indicate a problem.

6. Performs other specific job-related duties as directed.

- Assists with unexpected/urgent situations as needed.
- Helps implement workplace initiatives that advance district goals.

Ridgemont Local School District



Sally Henrick, Superintendent

Melissa Pollom, Treasurer

Working Conditions: Safety is essential to job performance. Employees must exercise caution and comply with standard safety regulations and district procedures when involved in the following situations:

- Balancing, bending, climbing, crouching, kneeling, reaching, or standing.
- Exposure to adverse weather conditions and temperature extremes.
- Exposure to blood-borne pathogens and communicable diseases.
- Interacting with aggressive, disruptive and/or unruly individuals.
- Lifting, carrying and moving work-related supplies/equipment.
- Operating and/or riding in a vehicle.
- Traveling to meetings and work assignments.

Performance Evaluation: Job performance is evaluated according to policy provisions and contractual agreements adopted

by the Ridgemont Local School District.

The Ridgemont Local School District is an equal opportunity employer. This job description identifies primary responsibilities and is not intended to be a complete list of all duties performed. This document is subject to change in response to student demographics, staffing factors, funding variables, modified operating procedures, program/curriculum changes and unforeseen events.